

## Travel Award Application

Please submit to the Director of Graduate Studies for Advising

Full information is available at: <https://philosophy.uoregon.edu/graduate/funding/>

Each PhD student is eligible for three reimbursements for expenses up to \$900 each for conference travel. Each MA student is eligible for one reimbursement for expenses up to \$900 for conference travel. Exceptionally, PhD students could be allowed to combine their travel awards for a single conference reimbursement (e.g., especially for international conferences). Reimbursements are made after this application is approved, after you have traveled, and after receipts for travel, hotel, and meals as well as conference documentation (you may present or just attend) are submitted to the Philosophy Department. Christina Lujin, Operations Specialist [clujin@uoregon.edu](mailto:clujin@uoregon.edu). Christina can answer direct questions from grad students about travel.

Please note the following:

- Applications are reviewed throughout the year in the order they are received.
- Applications should be submitted *at least* 1 month prior to travel. Earlier submission is encouraged.
- May 15<sup>th</sup> is the deadline to submit a travel award application for travel occurring within the current academic year (July 1-June 30)
- Students who have already received their allotment of reimbursements may submit an application for consideration, however approval is based on available funding for the academic year that travel occurs (July 1-June 30). Decisions will be made after May 15<sup>th</sup>.

Name \_\_\_\_\_

Email \_\_\_\_\_

UO ID \_\_\_\_\_

Name of Conference or Place of Interview \_\_\_\_\_

Location \_\_\_\_\_ Dates \_\_\_\_\_

Title of presentation if applicable \_\_\_\_\_

Anticipated related expenses: \_\_\_\_\_

Please write a **very brief statement** of how this trip fits in with your graduate work:

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Number of Travel Awards Previously Received and Dates \_\_\_\_\_

Number of Interview Awards Previously Received and Dates \_\_\_\_\_